



# Office of Senator Dianne Feinstein

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## INTERN APPLICATION

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**To apply for an internship, please follow the instructions carefully.** Using your full name as the subject of the email, send all documents described below as **one attachment** in an email to [internapp@feinstein.senate.gov](mailto:internapp@feinstein.senate.gov) (do not mail, do not fax):

1. A cover letter answering the following questions:
  - a. Which office you are applying to (DC, San Francisco, San Diego, Los Angeles, or Fresno)?
  - b. Why do you want to be an intern for Senator Feinstein?
  - c. What do you hope to accomplish during your internship?
  - d. How did you become interested in government and politics?
  - e. Do you have any plans or intentions to work/intern anywhere else while interning in the Office of Senator Feinstein? If yes, please explain. (\*All simultaneous employment or internships must comport with the Senator's Office employee handbook, Senate Rules, and Senate ethics guidelines.)
2. Completed application form (below)
3. Completed writing sample
  - a. Pretend you are writing a letter to the Editor of your local newspaper describing your position on a current event. Be sure to show your understanding of both sides of the debate and explain why you find one argument more persuasive than the other. *Do not send a paper from a college class or an article written for your school newspaper as your writing sample*
4. Current resume
5. Current college transcript
6. Two letters of recommendation

**California offices are on rolling admissions.**

Washington, DC office sessions available:

Session Name	Session Dates	Application Due Date
Summer	May – Aug (dates vary by school)	March 21
Fall	September – December	July 15
Winter/Spring	January – May (dates vary by school)	November 15

*Intern Application*  
*Office of Senator Feinstein*

Full Name: \_\_\_\_\_

Are you legally authorized by the U.S. to be in the U.S. during your internship? YES \_\_\_\_\_ NO \_\_\_\_\_

Current Address: \_\_\_\_\_ Permanent Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Internship session desired (**please check one only**)

Fall \_\_\_ Winter \_\_\_ Spring \_\_\_ Summer (CA) \_\_\_ Summer I (DC) \_\_\_ Summer 2 (DC) \_\_\_

Office Requested: Fresno \_\_\_ Los Angeles \_\_\_ San Diego \_\_\_ San Francisco \_\_\_ DC \_\_\_

Full Time: \_\_\_\_\_ OR Part Time: \_\_\_\_\_

Days and hours available if part-time: \_\_\_\_\_

***Academic Information***

College/University currently enrolled in: \_\_\_\_\_

School Address (City & State): \_\_\_\_\_

Registrar's Office Phone Number: \_\_\_\_\_

Anticipated date of graduation: \_\_\_\_\_ GPA: \_\_\_\_\_ Major: \_\_\_\_\_

Will you receive credits for this internship? If yes, how many? \_\_\_\_\_

***Additional Information***

Please list all organizations with which you are affiliated, along with all academic honors or activities: